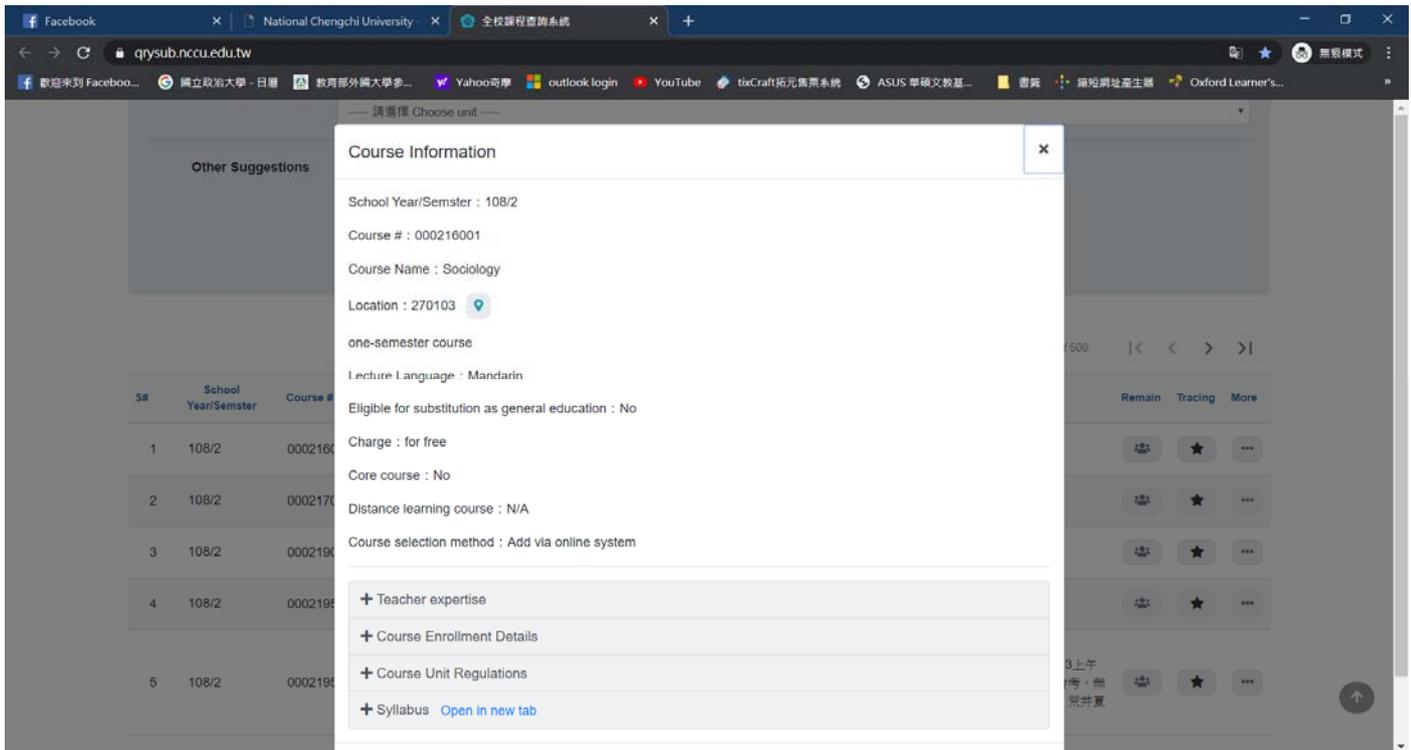


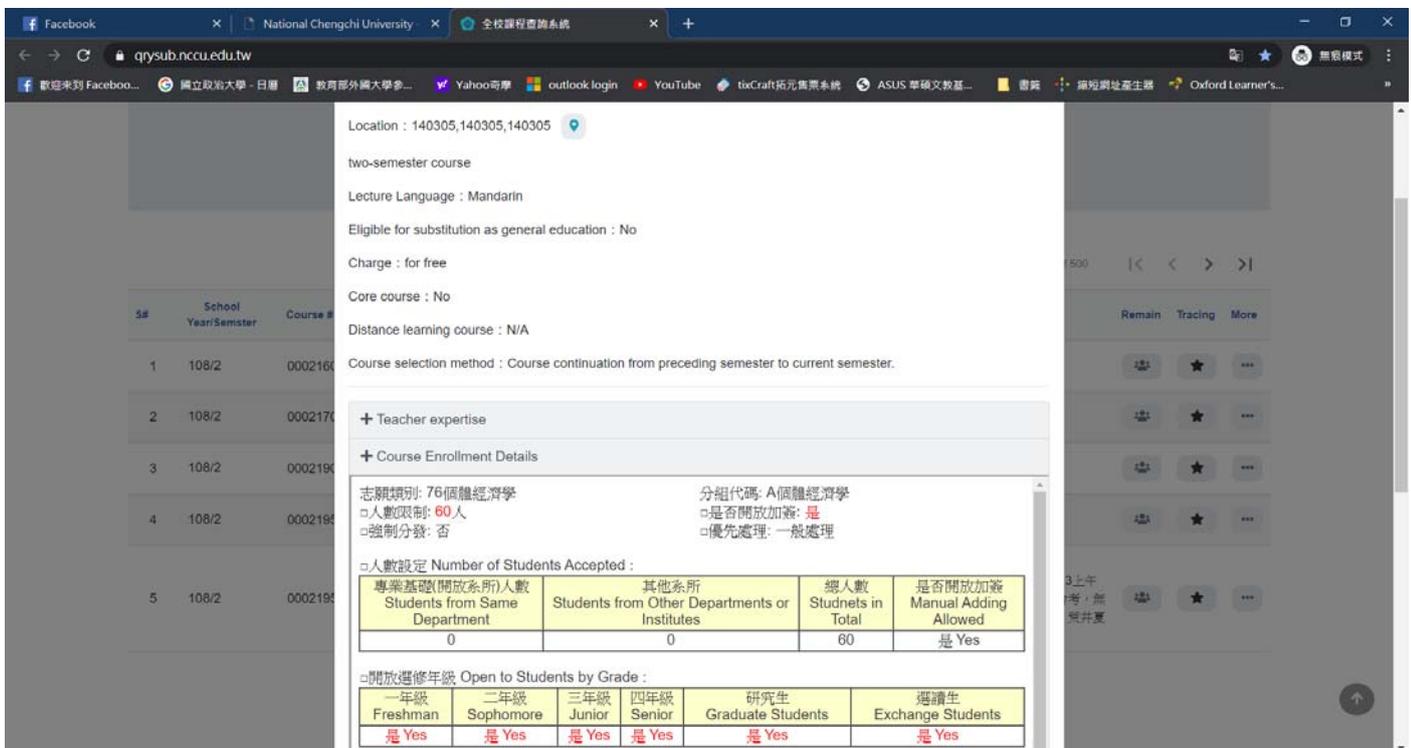
**\*\* Procedure of taking blocked courses:**

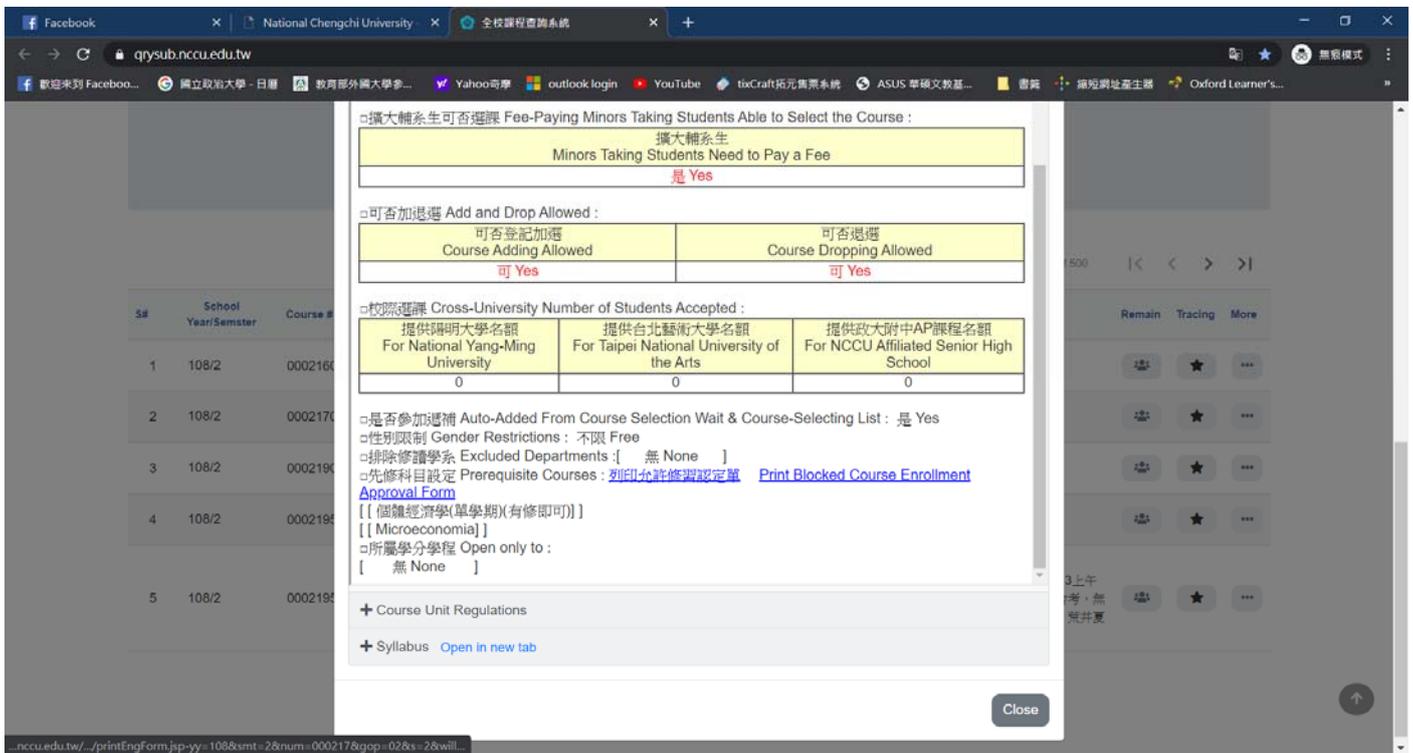
**1. Ways of printing out the form:**

**(1) Go to Course search system <https://qrysub.nccu.edu.tw/#> , find the course you want to add, Click on "more".**



**Click on +Course Enrollment Details, scroll down to the bottom and print out the form**





(2) If the message shows “先修科目資格不符” (have not done the prerequisite course) in your course selection system, the link will also show up as well.

## 2. Steps:

- (1) Get the Prof.'s approval and submit it to the offering course dept.
- (2) After getting the approval of the offering course dept., you can choose it online.
- (3) Any exception, please contact us.

The screenshot shows the "Blocked Course Enrollment Approval Form" for National Chengchi University, Academic Year 108, Semester 2. The form is titled "被擋修科目允許修習認定單" and is dated 2019-12-31.

**Applicant:** Department and year \_\_\_\_\_ Student ID \_\_\_\_\_ Name \_\_\_\_\_ Mobile \_\_\_\_\_

**Please fill in the blocked course information and the required prerequisites.**

Academic year	Semester	Blocked course Course code	Blocked course Course name	Instructor	Credits	Required/Elective
108	2	000217022	Microeconomics	LEE HUEY-LIN	3.0	必
<b>Prerequisite Course name</b>		[ Microeconomia ]				

Blocked course enrollment status	A. Cannot enroll on-line	B. Enrolled already or had enrolled but been dropped
<b>(1) Enrollment status (filled in by student)</b> Applicant's signature: _____ date : _____	1. I can't enrolled the blocked course now, and am requesting for an approval to enroll in the on-line system. 2. I can't enrolled the blocked course now due to not being able to meet the grades required for fundamental courses of double major/minor. <input type="checkbox"/> Yes <input type="checkbox"/> No	1. ( ) I have enrolled the blocked course and am requesting for an approval without prerequisites. ( ) I have enrolled the blocked course and am requesting for an approval without meeting the grades required for fundamental courses of double major/minor. 2. ( ) I have enrolled for the blocked course but it is dropped by the system as I don't meet the prerequisite requirement. I am requesting for approval to get back the blocked course in my enrollment.
	<b>Professor's Signature( for Approval)</b> _____	<b>Professor's Signature(for Approval)</b> _____
<b>(2) Approval from the offering department (to be filled in by the department)</b>	( ) Approve to enroll in the on-line system. (This form should be filed by the offering department)	( ) Approve to enroll this course without prerequisites and this blocked courses has been added in the system. (Please submit the form to Registration Section for follow-ups)