

National Chengchi University Regulations for the Double Majors and Minors

Approved by the 532th Administrative Meeting of the University on Mar 22 1995

Approved for future reference by the Ministry of Education in letter Tai (84) Kao
Tze No. 3117 on July 31 1995

Approved by the 560th Administrative Meeting on May 26 1999

Approved for future reference by the Ministry of Education in letter Tai (88) Kao (2)
Tze No. 8867242 on June 16 1999

Paragraph 2 of Article 2 was approved for future reference by the Ministry of
Education in letter Tai (88) Kao (2) Tze No. 885541 on July 30 1999

Amended and approved by the 566th Administrative Meeting on May 17 2000

Paragraph 4 of Article 6 was approved for future reference by the Ministry of
Education in letter Tai (89) Kao (2) Tze No. 89076615 on June 23 2000
Articles 1, 2 and 7 were amended and approved by the 580th Administrative
Meeting on Nov 6 2002

Approved for future reference by the Ministry of Education in letter Tai (91) Kao (2)
Tze No. 91180798 on Dec 2 2002

Article 1 These regulations are established in accordance with Article 24 of the University Act,
and Articles 38 and 39 of the University's Study Regulations.

Article 2 All Bachelor's students may apply for a double major or minor program of other
departments beginning in the second year; students in the final year shall not apply.

Article 3 Students shall apply for a double major or minor program in the relevant department in
the second semester of the previous year according to the stipulated dates on the
University's academic calendar. Each department shall establish the standards and
quota for its double major and minor programs independently and submit such
information to the Office of Academic Affairs for compilation and announcement.
Departments shall accept applications, announce the list of approved students and
submit such documentation to the Office of Academic Affairs for recording according
to the stipulated dates on the University's academic calendar.

Article 4 Students shall apply to one department only for the double major program and a
maximum of two departments for the minor program. Any violation will result in

cancellation of the applicant's candidacy for study. Students shall not apply for a double major or minor program at the same department as mentioned in the precedent paragraph. Any violation will result in cancellation of the applicant's candidacy for study.

Article 5 After the application for a double major or minor has been approved, students may still give up the program; however, students may not re-apply for the same double major or minor program. Students may not request any change in the approved double major or minor program; however, for students transferring to a new department and having opted to take part in a double major or minor program, they may choose their original department for their double major or minor program.

Article 6 In addition to completing the full number of credits required for graduation as stipulated by the original department, students taking part in a double major or minor program shall complete the credits of all required professional courses stipulated by the double major department, or the credits of courses stipulated by the minor department. The minor courses planned by each department shall not be less than 20 credits. If the courses of the double major or minor program are relevant to the subjects studied in the original department, students shall apply for credit exemption when applying for a double major or minor program. The relevancy shall be determined by the double major or minor department, and in accordance with the credit exemption regulations of the University. According to the precedent regulation, the double major department or minor department shall appoint the students to take the required professional courses or electives to make up for insufficient credits for students who need to take less than 40 credits for a double major, or less than 20 credits for a minor. If the general courses of electives are excluded by the original department or double major department, the credits shall not be included as the common courses required for graduation for students with a double major.

Article 7 Students who did not complete the required credits of professional courses for a double major but have meet the credit requirement of a minor program may be gain approval for having attained minor qualifications. The credits of those who do not meet the requirements of the minor program, and if the double major or minor program is deemed relevant to the original department, may be included as the elective credits by the original department. For students taking part in a double major or minor program,

an additional credit fee shall be imposed if the required course for a double major or minor is retaken more than twice.

Article 8 Students shall take courses for their double major or minor program according to the currently available classes; students shall pay an additional credit fee if new classes need to be arranged.

Article 9 Students shall complete all required courses and credits of the double major or minor program upon graduation. Those who fail to complete the courses or credits of the double major or minor program may apply to give up the double major or minor program to graduate, but may not request inclusion of the name of the double major or minor program on the degree certificate.

Article 10 After extending the graduation date for two years, students taking a double major and who have completed the courses required for graduation of the original department but have not completed the subjects required for the double major may further extend the graduation date for one semester or one academic year.

After the longest graduation period mentioned in the precedent paragraph has been reached, students taking a double major may not request graduation with a double major if the courses required for graduation by the original department have not been completed, even if the courses of the double major have been completed. Students shall apply for withdrawal in accordance with the University's study regulations.

Article 11 After extending the graduation date for two years, students with a minor, having enrolled before the second semester of the academic year 1993, and who have completed the courses required for graduation of the original department but have not completed the courses required for the minor may further extend the graduation date for one semester or one academic year.

Article 12 Students with a double major or minor shall pay the credit fee if the number of credits taken during the extension period is 9 or less, and pay the full tuition and miscellaneous fee if the number of credits studied during the extension period is 10 or more.

Article 13 Students who take part in a double major or minor program without prior approval shall not receive the double major or minor degree even if they complete the subjects for the double major or minor program.

Article 14 Students taking part in a double major or minor program may include the name of the double major or minor program they have completed on the certificate of transfer or study when transferring or withdrawing from the University.

Article 15 Matters not stipulated in these regulations shall be conducted in accordance with the study regulations and relevant laws.

Article 16 These regulations and any amendments shall be approved by the Administrative Meeting and reported to the Ministry of Education for approval and future reference before promulgation by the President.